

Job Description

Position Title:	Adjunct Instructor – Survey of Chemistry		
	The Department of Chemistry at Southwestern Adventist University invites applications for an Adjunct Instructor position to teach Survey of Chemistry beginning Spring 2026.		
Reporting to:	Department Chair	Salary Range:	Compensation is commensurate with qualifications and experience, following the adjunct faculty pay scale of Southwestern Adventist University
Background:	<u>University Overview</u> Founded in 1893, Southwestern Adventist University is a 501(c)(3) faith-based institution located in Johnson County, Texas. As the only four-year degree-granting university in the county, Southwestern Adventist University is an important community stakeholder that links education with action by building knowledge, increasing faith, and providing service. <u>University Vision</u> Southwestern Adventist University seeks to be a community that supports academic, spiritual, physical, and emotional wholeness, encouraging all members to find their purpose and lead lives of service. <u>University Mission</u> The University’s Mission statement is “Inspiring knowledge, faith, and service through Christ-centered education.”		
Position:	The successful candidate will teach an undergraduate Survey of Chemistry course, including a lecture and laboratory section. The instructor will be responsible for preparing and delivering engaging lessons, assessing student performance, maintaining accurate grade records, and supporting student learning in alignment with departmental goals.		
Responsibilities:	• Teach one section of Survey of Chemistry (lecture and/or lab). • Prepare course materials, assignments, and assessments consistent with department standards. • Provide academic support to students. • Collaborate with the department Chair to ensure consistent learning outcomes. • Adhere to institutional policies and procedures. • Maintain an updated record of students’ grades on Canvas.		
Primary Requirement:	Must demonstrate a strong commitment to Jesus Christ, uphold the teachings and mission of the Seventh-day Adventist Church, and be a member in good and regular standing. The individual should also have a sincere desire to serve in a cooperative, spiritually redemptive, and soul-winning environment.		

Qualifications, Skills & Abilities:	• Master's degree (minimum) in Chemistry or a closely related field; Ph.D. preferred. • Previous teaching experience at the college level is highly desirable. • Strong communication and organizational skills. • Commitment to student success and inclusive teaching practices.
Work Conditions & Environment:	Job Conditions: mostly indoors Work Hours: Monday-Friday (40 hours/week) Physical Requirements: Must be able to lift and carry up to 20 lbs. and perform physical tasks such as sitting, walking, typing, and standing for extended periods. <i>The physical requirements described here are representative of those required of an employee to perform the essential functions of this job successfully. Reasonable accommodations may be made to enable individuals with disabilities to perform the position's essential functions.</i>
<i>This job description is not intended to be complete or limiting – the role will require a proactive and flexible approach to be successful.</i> Southwestern Adventist University provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state, or local laws. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training. Southwestern Adventist University complies with applicable state and local laws governing non-discrimination in employment at every location where the company has facilities.	
Application Process:	Applicants should submit the following materials: 1. A cover letter describing teaching interests and experience. 2. Curriculum vitae (CV). 3. Contact information for at least two professional references. Applications will be reviewed as received, and the position will remain open until filled.
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